

Greater Longview Soccer Association

Adult Co-Ed Player Registration Policy

Registration of players for the Greater Longview Soccer Association Adult Co-Ed League will be handled by adult co-ed team managers. Reference Adult bylaws 5.1.4.3:

5.1.4.3 Adult League Registration. The Adult League Director shall be responsible for registration and fee collection. The Adult League Director shall provide GLSA the files required for registration. The Adult League Director shall deliver fees to the GLSA Treasurer or the GLSA Office Administrator and maintain an accounting of the money collected. The GLSA Office Administrator shall see that the required fees for NTSSA are paid. The Adult League Director shall provide an accounting of funds to the Adult League Council at the conclusion of each season.

No individual registrations will be handled by the GLSA Office Administrator. The GLSA Office administrator will only handle a wait list.

Team managers will hold a team meeting where players will be able to fill out registration forms, make payment, and supply picture for player ID card. Payment may be in the form of cash, check (made out to GLSA) or credit card. If by credit card, for online registration only, the following information must be left with the team manager; name on card, card number, expiration date, and security code. Once the card is used, the team manager will destroy the information.

Once a team manager has ten (10) signed registration forms and payments, a team may be registered.

Managers may register their teams in the following manner:

1. Set up a meeting with the Adult League director.
2. Managers may email (office@longviewsoccer.com) or fax (903-759-2006) all their completed registration forms to the GLSA office. Faxed forms must have a cover sheet. A phone call to the GLSA office (903-759-4572) must follow the email or fax to make the team's payment by one (1) credit card.
3. Managers may go on line (under the adult tab at www.longviewsoccer.com) and register their individual players. The use of on line registration is the only time a player's credit card may be used.